

PROFORMA FOR SIS DATA CORRECTION

SCHOOL INFORMATION:

EMIS CODE		SCHOOL NAME	
HEAD CONTACT		DATE:	

TEACHER'S INFORMATION:

Personal #		Teacher's CNIC	
Teacher Name		Teacher's Contact	

It is to certify that I have checked my profile on SIS application and found mistake(s). It is requested that below mentioned mistake(s) may kindly be corrected as per my original record.

Correction required (ONLY FILL RELEVANT FIELD)	Incorrect Data on SIS (If any)	Correct Data	Screenshot Attach (Y/N)
Name (English)			
CNIC #			
CNIC Date of Birth			
Gender			
Computerized Personal #			
Designation			
Grade			
Date of Joining in Service			
Date of Posting in Current School			
Domicile			
Date of last promotion			
District of last promotion			

Teacher's Signature _____

This is to certify that:

1. I have checked above mentioned data and changes/correction suggested/recommended above are correct as per original relevant record of the teacher.
2. Relevant proof(s) are attached herewith for ready reference.

Name & Signature/stamp of Head Teacher _____

Name & Signature of AEO with Stamp _____

District Education Officer Concerned Signature & Stamp _____