PUNJAB EXAMINATION COMMISSION
WAHDAT COLONY, LAHORE
(www.pec.edu.pk)
Tel:No: 042-99260142,150,156
PEC No. 749
Dated: 10th August, 2023

To

All Chief Executive Officers,
District Education Authority,
Punjab.

Subject: **CONDUCT OF SCHOOL-BASED ASSESSMENTS: FIRST-TERM, MID-TERM AND END-OF-ACADEMIC-YEAR**

Punjab Examination Commission (PEC) profoundly acknowledges the support rendered by the CEOs-DEAs in the successful implementation of School-Based Assessment (SBA) 2023. It is pertinent to mention here that Assessment Policy Framework (APF) 2019 demands SBA at three terminal levels in an academic year. It states that *"considering April as the beginning of the academic year, students will be assessed in the month of September, December and March as first-term assessment, mid-term assessment and end-of-academic-year assessment respectively"*.

2. After the implementation of SBA at the terminal level from grades 1 to 8 and seeing the demand of APF, the PEC Commission in its 29th meeting held on 27th April, 2023 approved the conduct of First-term & Mid-term Assessments along with the end-of-academic-year (terminal) assessment for SBA-2024 and onwards. This will help teachers to assess and improve the weak learning areas of the students.

Timeline:

The approved timeline of these assessments will be as follow:

Assessment	First-term Assessment	Mid-term Assessment	End-of-academic-year Assessment
Timeline	3rd and 4th week of September, 2023	2nd and 3rd week of December, 2023	2nd and 3rd week of March, 2024

Test Design:

The approved test design for these assessments is given as under:

Assessment		First-term Assessment	Mid-term Assessment	End-of-academic-year Assessment
No. of MCQs	G. 3-5	10	10	25
	G. 6-8	10	10	32
Marks of MCQs	G. 3-5	20	20	50
	G. 6-8	15	15	48
No. of CRQs	G. 3-5	3	3	5
	G. 6-8	3	3	5
Marks of CRQs	G. 3-5	30	30	50
	G. 6-8	35	35	52

Syllabus Coverage:

Item bank will be developed for each term covering the syllabus as per the academic calendar provided by QAED (the subject-wise and grade-wise syllabus for the first term is attached).

Provision of Item Bank and Conduct of Assessment:

Item banks will be provided to schools through IBS, at least one week before each assessment so that papers may be printed/photocopied well in time. After the conduct of each assessment, papers will be marked as per keys and rubrics provided along with papers in IBS. Report cards as per the template provided by PEC will be issued to students after each assessment.

3.   It is, therefore, requested to kindly ensure the dissemination of these instructions to all schools (Public & Private) under your jurisdiction for teachers' information, guidance and preparation of their students for first-term, mid-term and end-of-academic-year assessments.

4.   Your kind cooperation in this regard will be highly appreciated.

CHIEF EXECUTIVE OFFICER

CC:
1. PS to Secretary School Education Department, Punjab
2. PS to Secretary School Education Department, South Punjab
3. Director Public Instructions (SE), Punjab
4. Director Public Instructions (EE), Punjab
5. Director Public Instructions (SE), South Punjab
6. Director Public Instructions (EE), South Punjab
7. All the Deputy Commissioners, Punjab
8. Heads of Allied Departments (QAED, PCTB, PEF, PEIMA, LNFBE, PWWB, Special Education etc.)
9. Notification File

Syllabus for first term (SBA-2024)

Grade	English	Mathematics	Urdu	GK/Science	Islamiyat	SST/History Geography	SST/History History	Computer Science	Ethics	TQM
3	Unit 1 to 2	Unit 1 to 3	Unit 1 to 9	Unit 1 to 3	Unit 1 to 12	Nill		Nill	Unit 1	Para No. 3 to 5
4	Unit 1 to 3 & Review 1	Unit 1 to 3	Unit 1 to 10	Unit 1 to 2	Unit 1 to 15	1 to 2		Nill	Unit 1	Para No. 9 to 13
5	Unit 1 to 3 & Review 1	Unit 1 to 5	Unit 1 to 9	Unit 1 to 2	Unit 1 to 15	1 to 3		Nill	Unit 1	Para No. 19 to 24
6	Unit 1 to 6	Unit 1 to 4	Unit 1 to 8	Unit 1 to 4	Unit 1 to 17	Unit 1 to 2	Unit 1	Unit 1 to 3	Unit 1 complete Unit 2 till page no. 27	Unit 1 to 7
7	Unit 1 to 6	Domain 1 complete & Domain 2 till page no. 93	Unit 1 to 7	Unit 1 to 4	Unit 1 to 20	Unit 1 to 3	Unit 1 to 2	Unit 1 to 3	Unit 1 to 3	Unit 1 to 7
8	Unit 1 to 6	Domain 1 complete & Domain 2 till page no. 87	Unit 1 to 8	Unit 1 to 6	Unit 1 to 16	Unit 1 to 2	Unit 1 to 3	Unit 1 to 4	Unit 1 to 2	Unit 1 to 10