



No. SO(ER-I)1-19/2018
GOVERNMENT OF THE PUNJAB
SCHOOL EDUCATION DEPARTMENT
SECTION (ER-I)

Dated Lahore, the 28th September, 2023

To

1. **All Deputy Commissioners / Administrators,**
District Education Authorities, Punjab
2. **All Chief Executives Officers,**
District Education Authorities, Punjab.

Subject: **SCHEDULE / DATE SHEET FOR FIRST TERM SCHOOL BASED ASSESSMENT (SBA), 2023**

I am directed to refer to the subject cited above and to enclose the schedule / date sheet for First Term School-Based Assessment (SBA), 2023 and to convey that following instructions / directions be adhered in letter & spirit:

- i. Teaching activities will continue as usual in classrooms after the assessment has been conducted.
- ii. There will be no scheduled holidays when there is no assessment, and schools will remain open & operational, except on Sundays.
- iii. All subject question papers, except for English and Urdu, are available in bilingual format. Schools have the flexibility to generate question papers for other subjects in either English, Urdu, or a bilingual format.
- iv. Schools will generate QR-coded question papers by accessing the Item Bank System (IBS). The QR code contains comprehensive school information, including the EMIS code, which can be scanned using QR Code Scanning Application by monitors.
- v. Each system-generated paper for a subject will consist of one page comprising of 50 marks (ten (10) MCQs & three (03) CRQs except Tadrees-e-Quran Majeed).
- vi. For optional subjects other than computer science, schools will follow a similar pattern for assessment preparation.
- vii. Assessment Scripts' marking will be conducted promptly and in line with the standardized keys and rubrics generated alongside the papers in the IBS and simultaneously with the assessment process.
- viii. During parent-teacher meetings, the focus will be on highlighting students' positive aspects and discussing areas for improvement to enhance their learning experiences.


(MUHAMMAD YOUNIS)
SECTION OFFICER (ER-I)

NO. & DATE EVEN:

A copy for information and further necessary action is forwarded to:

1. The Secretary, School Education Department, South Punjab, Multan.
2. The Chief Executive Officer, PEIMA, Lahore.
3. The Managing Director, Punjab Education Foundation, Lahore.
4. The Director Public Instructions (SE/EE, S-SE/S-EE), Punjab, Lahore.
5. The Chief Executives Officer, Punjab Examination Commission (PEC), Lahore.

(MUHAMMAD YOUNIS)
SECTION OFFICER (ER-I)

CC:

1. PS to Secretary, School Education Department.
2. PS to Special Secretary, School Education Department.
3. PS to Additional Secretary (ER), School Education Department

DATE SHEET

FIRST TERM SCHOOL BASED ASSESSMENT (SBA), 2023
(02.10.2023 TO 14.10.2023)

Assessment Time: 8:30 to 10:00 AM

DATE	DAY	GRADE-3	GRADE-4	GRADE-5	GRADE-6	GRADE-7	GRADE-8
02-10-2023	Monday	PREPARATION DAY (DOWNLOADING, PRINTING OF ASSESSMENT PAPERS ALONG WITH KEYS & RUBRICS/ ANNOUNCEMENT OF DATE SHEET)					
03-10-2023	Tuesday	Islamiat	Islamiat	Islamiat / Ethics	Islamiat / Ethics	Islamiat / Ethics	Islamiat / Ethics
04-10-2023	Wednesday	English	English	English	English	English	English
05-10-2023	Thursday	MARKING OF ASSESSMENT SCRIPTS & TABULATION OF RESULTS					
06-10-2023	Friday	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics
07-10-2023	Saturday	X	Social Studies	Social Studies	Tadrees-e-Quran Majeed	Tadrees-e-Quran Majeed	Tadrees-e-Quran Majeed
09-10-2023	Monday	General Knowledge	Science	Science	Science	Science	Science
10-10-2023	Tuesday	MARKING OF ASSESSMENT SCRIPTS & TABULATION OF RESULTS					
11-10-2023	Wednesday	Urdu	Urdu	Urdu	Urdu	Urdu	Urdu
12-10-2023	Thursday	TABULATION, COMPILATION AND ENTERING THE ASSESSMENT MARKS IN THE ASSESSMENT REGISTER					
13-10-2023	Friday			Computer / Optional Subject	Computer / Optional Subject	Computer / Optional Subject	Computer / Optional Subject
14-10-2023	Saturday			Social Studies	Social Studies	Social Studies	Social Studies
PARENT TEACHER MEETING							

(MUHAMMAD YOUNIS)
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03-10-2023	Tuesday	Islamiat	Islamiat	Islamiat / Ethics	Islamiat / Ethics	Islamiat / Ethics	Islamiat / Ethics	
04-10-2023	Wednesday	English	English	English	English	English	English	
05-10-2023	Thursday	MARKING OF ASSESSMENT SCRIPTS & TABULATION OF RESULTS						
06-10-2023	Friday	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics	
07-10-2023	Saturday	X	Social Studies	Social Studies	Tadrees-e-Quran Majeed	Tadrees-e-Quran Majeed	Tadrees-e-Quran Majeed	
09-10-2023	Monday	General Knowledge	Science	Science	Science	Science	Science	
10-10-2023	Tuesday	MARKING OF ASSESSMENT SCRIPTS & TABULATION OF RESULTS						
11-10-2023	Wednesday	Urdu	Urdu	Urdu	Urdu	Urdu	Urdu	
12-10-2023	Thursday	TABULATION, COMPILATION AND ENTERING THE ASSESSMENT MARKS IN THE ASSESSMENT REGISTER						Computer / Optional Subject
13-10-2023	Friday							
14-10-2023	Saturday	PARENT TEACHER MEETING						Social Studies

(MUHAMMAD YOUNIS)
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