

No. SO(ER-I)1-19/2018 GOVERNMENT OF THE PUNJAB SCHOOL EDUCATION DEPARTMENT SECTION (ER-I)

Dated Lahore, the 1st December, 2023

To

- 1. All Deputy Commissioners / Administrators, District Education Authorities, Punjab
- All Chief Executives Officers, District Education Authorities, Punjab.

Subject:

SCHEDULE / DATE SHEET FOR MID TERM SCHOOL BASED ASSESSMENT (SBA), 2023

I am directed to refer to the subject cited above and to enclose the schedule / date sheet for Mid Term School-Based Assessment (SBA), 2023 and to convey that following instructions / directions be adhered in letter & spirit:

- Teaching activities shall continue as usual in schools before & after the assessment has been conducted.
- ii. There shall be no scheduled holiday when there is no assessment, and schools shall remain open.
- Schools have the flexibility to generate question papers for all subjects in either English or Urdu language, except for English and Urdu subjects.
- iv. Schools will generate QR-coded question papers by accessing the Item Bank System (IBS). The QR code contains comprehensive school information, including the EMIS code, which can be scanned using QR Code Scanning Application by monitors.
- Each system-generated paper for a subject will consist of one leaf comprising of 50 marks (ten (10) MCQs & three (03) CRQs except Tadrees-e-Quran Maieed).
- vi. For optional subjects other than computer science, schools will follow a similar pattern for assessment preparation.
- vii. Assessment Scripts' marking will be conducted promptly and in line with the standardized keys & rubrics generated alongside the papers in the IBS and simultaneously with the assessment process.
- viii. Records of students shall be kept in accordance with the prescribed procedures, maintaining thorough documentation in both assessment registers and portfolios.
- During parent-teacher conferences, the focus will be on highlighting students' positive aspects and discussing areas for improvement to enhance their learning experiences.

Note: Schools shall also be responsible for developing mid-term assessment papers for Grade 1 and 2, as well as for secondary & higher secondary students (Grade 9 to 12) and conducting exams in accordance with the timelines specified in the provided date sheet.

(MUHAMMAD VOUNIS) SECTION OFFICER (ER-I)

NO. & DATE EVEN:

A copy for information and further necessary action is forwarded to:

- 1. The Secretary, School Education Department, South Punjab, Multan.
- 2. The Chief Executive Officer, PEIMA, Lahore.
- 3. The Managing Director, Punjab Education Foundation, Lahore.
- 4. The Director Public Instructions (SE/EE, S-SE/S-EE), Punjab, Lahore.

- The Chief Executives Officer, Punjab Examination Commission (PEC), Lahore.
- 6. All Assistant Education Officers (M/W) in Punjab.
- 7. All Head Teacher /Headmasters / Principals of Government Schools in Punjab.

(MUHAMMAD YOUNIS) SECTION OFFICER (ER-I)

CC:

- 1. PS to Secretary, School Education Department.
- 2. PS to Special Secretary, School Education Department.
- 3. PS to Additional Secretary (ER), School Education Department

DATE SHEET

MID TERM SCHOOL BASED ASSESSMENT (SBA), 2023

(07.12.2023 TO 16.12.2023)

Assessment Time: 11:00 AM to 12:30 PM

Sday Samuat Samu		RENCE	ER CONFER	NT TEACH	PARE		Saturday	16-12-2023
GRADE-3 GRADE-4 GRADE-5 GRADE-6 GRADE-7 PREPARATION DAY (BOUNLOADING, PRINTING OF ASSESSMENT PAPERS ALCONG WITH KEYS & RUBRICS/ AMOUNCEMENT OF (Brightsh) Islamiat / Ethics & Islamiat / Ethics & Tadrees-e-Ouran Majeed Islamiat / Ethics & Tadrees-e-Ouran Majeed Islamiat / Ethics & Tadrees-e-Ouran Majeed Islamiat / Ethics & Tadrees-e-Ouran Majeed X Social Studies Mathematics Mathematics Mathematics X Social Studies Social Studies Social Studies General Knowledge Science Science Science Urdu Urdu Urdu	Computer / Optional Subject	Computer / Optional Subject	Computer / Optional Subject	NTERING THE MENT REGISTER	COMPILATION AND E ARKS IN THE ASSESS	VIION EAT I	Friday	15-12-2023
GRADE-3 GRADE-4 GRADE-5 GRADE-5 GRADE-7 PREPARATION DAY DOWALDABING, PRINTING OF ASSESSMENT PAPERS ALDING WITH KEYS & RUBBICS! AMADIMEMENT of ASSESSMENT PAPERS ALDING WITH KEYS & RUBBICS! AMADIMEMENT of ASSESSMENT PAPERS ALDING WITH KEYS & RUBBICS! AMADIMEMENT of ASSESSMENT PAPERS ALDING WITH KEYS & RUBBICS! AMADIMEMENT of Assessment of Assessme	Urdu	Urdu	Urdu	Urdu	Urdu	Urdu	Thursday	14-12-2023
GRADE-3 GRADE-4 GRADE-5 GRADE-5 CONTINUE OF ASSESSMENT PAPERS ALGKS XIT ON DAY (ISLamiat / Ethics & Islamiat / Ethics & Isl	Science	Science	Science	Science	Science	General Knowledge	Wednesday	13-12-2023
GRADE-3 GRADE-4 GRADE-5 GRADE-6 GRADE-7 DEMANDADING, PRINTING OF ASSESSMENT PAPERS ALONG WITH KEYS & RUBRICS AMOUNCEMENT OF ASSESSMENT PAPERS ALONG WITH KEYS & RUBRICS AMOUNCEMENT OF ASSESSMENT PAPERS ALONG WITH KEYS & RUBRICS AMOUNCEMENT OF ASSESSMENT PAPERS ALONG WITH KEYS & RUBRICS AMOUNCEMENT OF ASSESSMENT PAPERS ALONG WITH KEYS & RUBRICS AMOUNCEMENT OF ASSESSMENT PAPERS ALONG WITH KEYS & RUBRICS AMOUNCEMENT OF ASSESSMENT PAPERS ALONG WITH KEYS & RUBRICS AMOUNCEMENT OF ASSESSMENT PAPERS ALONG WITH KEYS & RUBRICS & Islamiat / Ethics & Tadrees-e-Quiran Majeed English English English English English Mathematics Mathematics Mathematics	Social Studies	Social Studies	Social Studies	Social Studies	Social Studies	×	Tuesday	12-12-2023
GRADE-3 GRADE-4 GRADE-5 GRADE-6 GRADE-7 (DSTANOVABING PRINTING OF ASSESSMENT PAPERS ALONG WITH KEYS & RUBRICS AMOUNCEMENT OF ASSESSMENT PAPERS ALONG WITH ASSESSM	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics	Monday	11-12-2023
GRADE-3 GRADE-4 GRADE-5 GRADE-6 GRADE-7 (DS.CALOABING, PRINTING OF ASSESSMENT PAPERS ALONG WITH KEYS & RUBRICS/ AMOUNCEMENT OF Tadrees-e-Quran Majeed Islamiat Islamiat / Ethics Majeed Islamiat / Ethics & Tadrees-e-Quran Majeed	Engish	English	English	English	English	English	Saturday	09-12-2023
GRADE-3 GRADE-4 GRADE-5 GRADE-6 GRADE-7 PREPARATION DAY (DEMANDABING, PRINTING OF ASSESSMENT PAPERS ALONG WITH KEYS & RUBRICS/ ANNOUNCEMENT OF D	Islamiat / Ethics & Tadrees-e-Ouran Majeed	Islamiat / Ethics & Tadrees-e-Quran Majeed	Islamiat / Ethics & Tadrees-e-Quran Majeed	Islamiat / Ethics	Islamiat	Islamiat	Friday	08-12-2023
GRADE-3 GRADE-4 GRADE-5 GRADE-6 GRADE-7	OF DATE SHEET)	CB/ ANNOUNCEMENT (19	PREPARA'	PRINTING OF ASSESS	(ASWALOXBING,	Thursday	07-12-2023
	GRADE-8	GRADE-7	GRADE-6	GRADE-5	GRADE-4	GRADE-3	DAY	DATE

(MUHAMMAD YOUNIS)
SECTION OFFICER (ER-I)

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DATE SHEET

MID TERM SCHOOL BASED ASSESSMENT (SBA), 2023
(07.12.2023 TO 16.12.2023)

Assessment Time: 11:00 AM to 12:30 PM

16-12-2023	15-12-2023	14-12-2023	13-12-2023	12-12-2023	11-12-2023	09-12-2023	08-12-2023	07-12-2023	DATE
Saturday	Friday	Thursday	Wednesday	Tuesday	Monday	Saturday	Friday	Thursday	DAY
	TABULATION, ASSESSMENT M.	Urdu	General Knowledge	×	Mathematics	English	Islamiat	(DOWNLOADING,	GRADE-3
PARE	TABULATION, COMPILATION AND ENTERING THE ASSESSMENT MARKS IN THE ASSESSMENT REGISTER	Urdu	Science	Social Studies	Mathematics	English	Islamiat	PREP/	GRADE-4
NT TEACHE	ENTERING THE SMENT REGISTER	Urdu	Science	Social Studies	Mathematics	English	Islamiat / Ethics	PREPARATION DAY	GRADE-5
PARENT TEACHER CONFERENCE	Computer / Optional Subject	Urdu	Science	Social Studies	Mathematics	English	Islamiat / Ethics & Tadrees-e-Quran Majeed	ARATION DAY ALONG WITH KEYS & RUBRICS/ ANNOUNCEMENT OF DATE SHEET)	GRADE-6
ENCE	Computer / Optional Subject	Urdu	Science	Social Studies	Mathematics	English	Islamiat / Ethics & Tadrees-e-Quran Majeed	CS/ ANNOUNCEMENT	GRADE-7
	Computer / Optional Subject	Urdu	Science	Social Studies	Mathematics	English	Islamiat / Ethics & Tadrees-e-Quran Majeed	OF DATE SHEET)	GRADE-8